

Minutes of the Regional Services Committee Meeting held electronically in accordance with Ministerial Order No. M192 issued June 17, 2020 and transmitted via the Board Room, located at 175 Ingram Street, Duncan BC, on Wednesday, November 25, 2020 at 9:31 AM.

**PRESENT:**

- Chair L. Iannidinardo
- Director S. Acton <after 9:33 AM>
- Director K. Kuhn
- Director K. Marsh
- Director I. Morrison
- Director T. McGonigle
- Director A. Nicholson
- Director B. Salmon
- Director A. Siebring
- Director L. Smith
- Director M. Staples
- Director A. Stone
- Director D. Toporowski
- Director M. Wilson
- Alternate Director C. Haime

**ALSO PRESENT:**

- B. Carruthers, Chief Administrative Officer
- A. Legault, Corporate Officer
- M. Kueber, General Manager, Corporate Services
- H. Hatami, General Manager, Engineering Services
- A. Kjerulf, General Manager, Land Use Services
- N. Wehner, Corporate Financial Officer
- T. Waraich, Manager, Recycling & Waste Management
- B. O'Riordan, Manager, Economic Development
- K. Schumacher, Manager, Communications & Engagement
- B. Farquhar, Manager, Parks and Trails
- S. Carlow, Legislative Assistant
- R. Barnhouse, Secretary III
- B. Olsen, Systems Technician 1
- C. Convery, Systems Support Technician

#### **APPROVAL OF AGENDA**

**It was moved and seconded that the agenda be approved.**

**MOTION CARRIED**

**9:33 AM** Director Acton entered the virtual meeting at 9:33 AM.

#### **ADOPTION OF MINUTES**

**M1** Regional Services Committee Meeting of October 28, 2020.

**It was moved and seconded that the minutes of the Regional Services Committee meeting of October 28, 2020, be adopted.**

**MOTION CARRIED**

**DELEGATIONS**

The committee agreed by consensus to reorder the agenda and move Item D2 ahead of Item D1.

**D2**

John Horn, Executive Director, Cowichan Housing Association Re: Update on the COVID-19 Task Force Initiatives / Funding for Rent Bank

John Horn, Executive Director, Cowichan Housing Association provided an update on the COVID-19 Task Force Initiative, the availability of rent bank funding, and a recent proposal from the Duncan Housing Society to redevelop the Duncan Manor site.

The Committee agreed by consensus that the Cowichan Housing Association's request to access \$25,000 from the Housing Trust Fund allocation to advance the Duncan Housing Society's two-stage proposal for the construction of affordable housing, be brought forward to the December 9 Board meeting.

**D1**

Jill Doucette, Founder and CEO, Synergy Enterprises Re: Project Zero, Circular Economy Overview

Jill Doucette, Founder and CEO, Synergy Enterprises provided a PowerPoint presentation and overview of Project Zero, and the Circular Economy, for information.

**REPORTS****R1**

Report from Parks & Trails Division Land Use Services Department Re: Osborne Bay Regional Park - Notice of Lease Agreement Termination

**It was moved and seconded that it be recommended to the Board that a letter be sent to the Municipality of North Cowichan acknowledging receipt of the Notice of Lease Termination for Osborne Bay Regional Park effective January 1, 2021.**

**MOTION CARRIED****R2**

Report from Recycling & Waste Management Division Engineering Services Department Re: CleanBC Grant to Support Future Universal Curbside Service

**It was moved and seconded that it be recommended to the Board:**

- 1. That a grant application to the CleanBC Organic Infrastructure and Collection Program to support organic curbside collection in electoral areas, be approved; and,**

2. That subject to grant approval, the Cowichan Valley Regional District commits to one-third of all eligible program costs under the CleanBC Organic Infrastructure and Collection Program and, all ineligible costs associated with the implementation of organic curbside collection in electoral areas.

**MOTION CARRIED**

**CLOSED SESSION**

**10:49 AM** It was moved and seconded that the Closed Session agenda be approved, and that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90 (1)(i) Legal Opinion; and the Closed Session Regional Services Committee minutes of November 27, 2019.

**MOTION CARRIED**

**RISE FROM CLOSED SESSION**

**11:52 AM** It was moved and seconded that the Committee rise without report, and returned to the Open portion of the meeting.

**MOTION CARRIED**

**ADJOURNMENT**

**11:52 AM** It was moved and seconded that the meeting be adjourned.

**MOTION CARRIED**

The meeting adjourned at 11:52 AM

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Chairperson

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_